



LUCKY STREET GAMING LLC

JOB DESCRIPTION

JOB TITLE: Route Collections: Effingham

DATE: January 17, 2022

DEPARTMENT: Operations

JOB TYPE: Full-time

POSITION SUMMARY:

The primary responsibilities of the position include picking up, delivering, and recording cash collected from our Video Gaming Redemption Terminals, enforcing established rules and procedures intended to protect employees and customers, as well as assisting in other areas as needed. The successful candidate must be 21 years or older, be detail-oriented, possess and maintain licensing by the Illinois Gaming Board.

ESSENTIAL FUNCTIONS:

The essential functions or duties listed below are intended only as an illustration of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if work is similar, related, or a logical assignment to the position.

- 1) Must be comfortable handling, and transporting large sums of cash;
- 2) Delivering and collecting cash cassettes, and canisters to and from customer locations per the assigned route schedule;
- 3) Completing necessary paperwork to properly document access to VGTs and RTs as well as the movement of company property to and from customer locations;
- 4) Remain alert and prepared at all times, following established safety and security protocols, and watching for the accidental mishandling of cash or containers of cash that might result in a loss;
- 5) Complies with federal, state, and local legal requirements by studying requirements; enforcing adherence to requirements; filing reports; advising management on needed actions;
- 6) Complies with all Illinois Gaming Board filing and requirements as needed for licensing;
- 7) All other duties as assigned.

RECOMMENDED MINIMUM QUALIFICATIONS:

- Must possess and maintain licensure by the Illinois Gaming Board as a Terminal Handler;
- Must possess and maintain a valid driver's license;
- Must be organized and can handle daily deadlines as required.
- Must be detail-oriented, ability to manage time, as well as ability to multi-task.
- Must be 21 years of age.

KNOWLEDGE, SKILLS & ABILITIES:

- Working knowledge of all Microsoft applications (Word, Excel, Outlook).
- Plan and organize multiple and concurrent work activities.
- Track and evaluate performance via data analysis.
- Handle multiple accounts in an organized fashion.
- Self-manage/motivate.
- Communicate effectively -verbal & written.
- Ability to problems solves daily.
- Maintain confidentiality at all times.
- Must be able to accurately count.
- Must have a clean driving record.
- Must be able to lift to 45lbs on a regular basis.

The team member is frequently required to lift, carry, push or pull objects, up to fifty (50) pounds. The noise level in the office environment is usually moderate. Noise from slot machines and loud customers may be distracting to some. The employee may, on occasion, be exposed to extreme heat and/or cold, wet and/or humid conditions, airborne particles and risk of electric shock. The employee occasionally works near moving mechanical parts. The employee will have to travel outside of the office environment to gaming establishments to accomplish specific duties.

WORKING CONDITIONS:

The physical demands described herein are representative of those that must be met by any an employee to successfully perform the essential functions of this job.

While performing the duties of this job, the working conditions for this position are performed mostly outside of an office settings, the employee is occasionally required to walk, stand, stoop, kneel, crouch, crawl and climb or balance; speak and hear; use hands to finger, handle, feel or operate objects, tools or controls; reach with hands and arms; repetitive arm, hand and eye movements are included. Hand-eye coordination is necessary to operate computers and various pieces of equipment. Employee is required to use cognitive ability to reason, analyze and verbalize thoughts and ideas.

Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

TOOLS & EQUIPMENT USED:

Equipment including personal computer, VGT's, RT's, and other machines, servers, phones, fax machines, printers, copiers, scanners and making multiple, complex and rapid adjustments. Other equipment includes general office equipment, ten (10) key calculator, cellular communications equipment, tape measure, flashlight, testing equipment, camera, paper cutter, paper punch, tape recorder, multi-level file cabinets, light mechanical equipment. Automotive vehicle and job-specific equipment as required by assignment.

DISCLAIMER:

The above statements are intended to describe the general nature and level of work being performed by people assigned this job. They are not intended to be an exhaustive list of all responsibilities, duties and skills required of personnel so classified. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

Lucky Street Gaming LLC is an Equal Employment Opportunity Employer. In compliance with the Americans with Disabilities Act, Lucky Street Gaming LLC will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

REVIEW/APPROVALS:

Employee

Date

Supervisor

Date

Human Resources

Date